

Nayak JV1 is Europe's largest provider of airline-independent maintenance. Our collaboration with nearly all the great airlines in Europe underscores our relevance in the market, demonstrates steady growth, and proves that our business concept works.

We are looking for our **Barcelona - El Prat (BCN)** Operational Unit, *an ASSISTANT ACCOUNTANT- ACCOUNTS PAYABLE*.

Duties:

- Passive management of the cycle (invoices ES/EU/Extra EU).
- Data entry via Exact management system.
- Debit/credit card management.
- Bank reconciliations.
- Personnel expense recording.
- Automatic and manual payment management.
- Support a senior resource for the implementation of improvement projects in the administrative area.

The Job requirements are:

- Work permit in Spain.
- Diploma in Accounting or bachelor's degree in Economics.
- Knowledge of general accounting, double entry, VAT regimes.
- Previous experience in the position of 2 to 5 years.
- Accuracy, reliability, ability to work towards objectives.
- Good knowledge of the Office package, in particular Excel.
- Excellent knowledge of Spanish, good knowledge of English, good knowledge of Italian a plus.
- Proactivity and Proposals for improvement of current methods.

Send us one copy of your CV to ES_HR@nayak.aero , if your profile matches the requirements, we will contact you for an interview.